



**GSU Local 20008 Executive Meeting (special): October 7th, 2010**

**Agenda Items**

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|---|----------------------------------|
| 1. Call to Order                          | 11. Grievances/Appeals           |
| 2. Roll Call Executive                    | 12. Training                     |
| 3. Amendments to the Agenda               | 13. Collective Agreements        |
| 4. Adoption of Agenda                     | 14. Health and Safety Issues     |
| 5. Minutes of Previous Meeting            | 15. Membership Lists and Updates |
| 6. Business Arising from Previous Meeting | 16. Equity Officer               |
| 7. Administrative                         | 17. Other                        |
| 8. Financial                              | 18. New Business                 |
| 9. Issues                                 | 19. Round Table                  |
| 10. Shop Stewards                         | 20. Adjournment and Next Meeting |

<b>Present</b>	<b>Absent</b>
<b>Bill Fleming</b>	<b>Fe De Castro (regrets)</b>
<b>Cheryl Fulton</b>	
<b>Cindy Zhou</b>	
<b>Josko Dujmovic (via teleconference)</b>	
<b>Linda Harding</b>	
<b>Michelle Simard</b>	

**1. Call to Order**

Meeting was called at **Room 1213 at 11:30 am.**

**2. Roll Call Executive**

Six executive members present and one member is absent.

**3. Amendments to the Agenda**

Meeting time has been extended to 1 hour effective Jan 15, 2009, to allow the Exec more time to discuss issues and concerns.

**4. Adoption of Agenda**

Agenda was approved.

**5. Minutes of Previous Meeting**

Previous minutes were reviewed and adopted as written

Only the approved meeting minutes will be posted to the website from now on.

## **6. Business Arising from Previous Meeting**

### **7. Administrative**

### **8. Financial**

- Need to prepare financial budget, have it available at the upcoming AGM. Audited statements will also be required.
- Health & Safety Report, Equity Report, Officer reports will also be required

### **9. Issues**

None reported at this time.

### **10. Shop Steward**

Incentives to encourage shop steward participation were discussed.

### **11. Grievances/Appeals**

Several work description grievances are in the works presently but no outcomes have been announced at this time.

### **12. Training**

New executive members need training ASAP. The following is a list of courses provided by the PSAC at their regional office on Joyce Street: (<http://www.psacbc.com/education/>)

- Talking Union Basics (Feb10, 2010)
- Understanding and Interpreting the Collective Agreement (Oct 2, 2010)
- Grievance Handling (Nov 27-28, 2010)

Bill advised his Exec members to sign up. He stated that the PSAC will pay for members to attend and that the Local will match these amounts to compensate for time taken by the member. Cindy recently completed "Understanding and Interpreting the Collective Agreement" training on Oct 2, 2010 at PSAC office.

### **13. By-Law Amendments**

Bill will inform GSU members about the cut-off date.

Change of By-laws: there are no changes required for the current By-laws unless someone sends a change request for By-law amendment 30 days before the AGM. - **Committee reports:** to post them prior to the AGM. Hard copies will be required at this meeting in case members arrive without their copies.

- **Vancouver Area Council:** Fe to send Cindy the VAC meeting reports

- Travel time: for Josko and other members who do not work in downtown Vancouver; the max travel time for attending AGM is one hour.
- Ratification vote: members send questions to PSAC directly

- Project Management group will be given generic work descriptions to review and to comment on. David Blythe is coordinating the distribution and setting up a review date for any affected employees to discuss their work description issues with him.
- Cindy to send GSU website timesheet to Cheryl before the end of Oct

#### **14. Health and Safety Committee – 800 Burrard LOHS Committee conducting office inspections.**

#### **15. Membership Lists and Updates**

- Must review and ensure that AGM Executive Member list is updated/.
- Ensure current membership list is updated, and any RANDS should be eliminated from the list. Exec responsible for obtaining their applications for membership.

#### **16. Equity Officer**

Michelle Simard has taken the Equity Officer's role since 2009 AGM. Meetings have yet to take place and although there has been indications of pending teleconferences these have not occurred. Donna Lackie at NHQ will provide more insight and a Regional Equity discussion coordinated by HR is being planned.

#### **17. Other**

Bill/Cheryl/Cindy/ Rob & Linda have co-signing authorities to sign cheques on behalf of the Local.

#### **18. New Business Items**

##### **The upcoming AGM Meeting is now scheduled for Nov 22 2010**

- Location: R1902
- Time: 2pm
- Refreshments will be serviced, invitations will be distributed by email to estimate the number of attendees
- Randy Ford, NVP Phil Robinson, RVP GSU, and Kay Sinclair, PSAC RP will be asked to speak at AGM

#### **19. Round Table**

Michelle: needs to define the role of Equity Officer position. Seeks assistance on this from the National EO

#### **20. Next Meeting Date and Adjournment**

**Meeting adjourned at 12:30 hours. Next meeting scheduled for Monday, November 15th, 2010 (Room #1224) at 11:00am – 12:00pm.**