



GSU Local 20008 Executive Meeting #8: July 21, 2010

Agenda Items

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| 1. Call to Order | 11. Grievances/Appeals |
| 2. Roll Call Executive | 12. Training |
| 3. Amendments to the Agenda | 13. Collective Agreements |
| 4. Adoption of Agenda | 14. Health and Safety |
| 5. Minutes of Previous Meeting | 15. Membership Lists and Updates |
| 6. Business Arising from Previous Meeting | 16. Equity Officer |
| 7. Administrative | 17. Other |
| 8. Financial | 18. New Business |
| 9. Issues | 19. Round Table |
| 10. Shop Stewards | 20. Adjournment and Next Meeting |

Present	Absent
Bill Fleming	Fe De Castro (regrets)
Linda Harding	Josko Dujmovic (regrets)
Cindy Zhou	Cheryl Fulton (regrets)
Michelle Simard	

1. Call to Order

Meeting was called at **Room 1224 at 11:10am.**

2. Roll Call Executive

Four executive members present and three members are absent.

3. Amendments to the Agenda

Meeting time has been extended to 1 hour effective Jan 15, 2009, to allow the Exec more time to discuss issues and concerns.

4. Adoption of Agenda

Agenda items were approved.

5. Minutes of Previous Meeting

Previous minutes were reviewed and adopted as written. Only the approved meeting minutes will be posted to the website from now on.

6. Business Arising from Previous Meeting

Updating national GSU Local 20008 website is ongoing. Linda sent out GSU Executive List to Laura earlier.

Action item: Bill will send the updated Executive List to Laura (Rob's name will be removed from the current executive list). Bill has discussed with Laura about what we need to update on GSU national website. The new requirements for postings are:

1. Add Danielle Laprade (?) and Laura Griffins to GSU executive email distribution list;
2. Send approved monthly executive meeting minutes to Laura Griffins for posting on GSU national website

7. Administrative

8. Financial

Action item: Cheryl to forward local budget info to Bill.

9. Issues

National GSU Local 20008 website is outdated (Please refer to item 6).

10. Shop Steward

Michelle will contact relative parties and encourage new employees on pulling out this info. **Action item:** Michelle to update the info, also look for various ways for promotion (i.e., BBQ).

11. Grievances/Appeals

Cindy has informed Local Executive officers that have not taken the PSAC Grievance Handling course to register on the PSAC training website (<http://www.psacbc.com/education/>). Michelle have taken the Grievance Handling course on May 15-16, 2010, **Action item:** Cindy will take the next available Grievance Handling course on Nov 27-28, 2010.

12. Training

Cindy has advised new executive members to register the following PSAC training courses:

- Grievance Handling: Cindy and Michelle have registered this course; Michelle took it on May 15-16, 2010
- Understanding and Interpreting the Collective Agreement (Oct 2, 2010): Cindy has registered this course
- Facing Management (June 12, 2010): Cindy have completed this course.
- Talking Union Basics: Cindy and Michelle completed this course on Feb 6-7 at PSAC regional office on Joyce Street;
- PSAC basic courses are open to all members: <http://www.psacbc.com/education/>

13. By-Law Amendments

GSU Local 20008 By-laws (approved on AGM of Oct 2009) will be amended during the next AGM. Bill has found out the outdated info and provided amendments to ensure the local By-laws reflects what is current.

Action item: Executive members to identify and confirm the changes. Bill will send the final copy of the amended by-laws in WORD to Cindy Zhou for posting on local 20008 GSU website.

Action item: Collective bargaining agreement will be expire in 2011. CA will be amended upon receiving a list of issues submitted by union members no later than Sep 2010.

14. Health and Safety

The role of H&SC Co-Chair on the local committee has transferred from Rob to Linda effective Thursday, Apr 1, 2010. Linda Harding takes over the responsibilities and attends all the meetings in the New Fiscal year. Meanwhile, Health and Safety Committee trainings are recommended for members.

Office temperature issue: It was hot in some areas and cold in others, employees had contacted National Service Call Centre in the past weeks, but the issue remains. Bill has discussed this issue at local committee meeting on Apr 14, 2010. **Action item:** take it to lawyer if the office temperature issue is still not resolved by specified deadline.

Action item: to send a letter to AFMS, Accommodation, and project management regarding elevator/heating/air quality/washroom service issues, and check estimated costs for fixing the problems in each area.

15. Membership Lists and Updates

- Ram members are those get deduction from union dues yet have no voting rights in the union. **Action item:** to encourage those ram members to register and get PSAC ID so that they can also participate in revising CA, Fe will email them and provide union cards to those members for registration.
- **Action item:** Bill will send the updated Executive List to Laura (Rob's name will be removed from the current executive list).

16. Equity Officer

Ongoing business: Michelle, Phil and Bill to meet and discuss EO role with Donna Lackie.

Action item: Michelle to meet Phil

17. Other

- Cindy has one key from Bill and now checks the mailbox on the regular basis, and delivers them to Cheryl. **Action item:** President Bill to issue an authorized request letter and Cheryl to issue a cheque of \$25 for a new mailbox locker and new password, and a backup PO key.

- Specimen signatures for new Executive signing authorities are settled at the bank. Bill/Linda/Cheryl/Cindy have co-signing authorities to sign cheques on behalf of the Local. Basically two signatures are mandatory for issuing a cheque. Any two of the above mentioned four members have the authority to co-sign GSU cheques in case any of them is away. Note: Cheques are not available when Cheryl is away as she keeps all GSU cheques.
- Union time spent on learning and sessions can be registered under union business, PSAC and GSU will pay for it.

18. New Business Items

- **Local Presidents Council Meeting, Victoria, Sep 20-22 2010**

The Local Presidents Council meets on September 20 – 22, 2010 in Victoria. The NP, NVP's and RVP's will be attending and each local's President. Observers are allowed to view the proceedings. The deadline for registration is July 30, 2010.

- **2010 PSAC National Women's Conference, Ottawa, Oct 22-24 2010**

Fe is accepted and will attend PSAC National Women's Conference during October 22-24 2010 in Westin Hotel, Ottawa.

- **Bargaining Demands**

Bargaining demands start in September 2010. Components can write at the end of August. We coordinate to collect proposals from applicants, and they can submit demands, which will be reviewed by the local committee. Last year we received about 23 demands in this local. Lots of issues are common issues, i.e., Terminologies in the current contract and CA are not clear; also, we have grandfathered issues staying which can not be taken away. It is possible to get some fringe benefits instead of salary increase at this year. **Action item:** Bill to send emails to all GSU members, specify the deadline is August 15, 2010.

- **Treasury Board Negotiations**

The Components have been busy getting their TB Locals focused on the upcoming round of bargaining. The following are some important dates as they relate to this round of bargaining.

August 13, 2010 - is the deadline for Components to advise the PSAC who will be attending the Northwestern (Prairies, North & BC) Regional Bargaining Conference scheduled for December 4-5, 2010 in Winnipeg.

October 1, 2010 - is the deadline for Components to submit bargaining input to the PSAC. As you are aware, Locals must submit their bargaining input to their respective Component.

January 20-23, 2011 are the dates scheduled for the National Bargaining Conference which will be held in Ottawa.

Finally, the **PA, SV, TC, & EB collective agreements expire between June and August 2011**. The PSAC anticipates serving notice to bargain between February and April 2011.

TB selection procedure: go out to various local components, local put forward local nominations, then selected by officer (from local level → regional level → national level → finally they will sit on the bargaining table. Lots of travelling are required, i.e., 2 -3 times monthly upon calls.)

Action item: Jack Gale will represent Phil's group. Shortly we will be starting our own program to gather demands from our local members in anticipation of the next bargaining negotiations.

- **BC Women's Regional Conference, June 2010**

Michelle attended BC Women's Regional Conference in June 2010. Michelle submitted a report to Bill on July 14, 2010.

Action item: Cindy to convert to PDF and post the report on our GSU local website.

- **Union Corner**

Union corner has been approved by HR and Alain at RDG. Communication is working on updating union corner, GSU news and information will be posted on PWGSC new Pacific website. **Action item:** To increase the awareness among GSU members about our website, Bill to request post GSU web link on new union corner.

- **Social Committee proposal**

The Social Committee came alive in 2009. We supported last year for PWGSC picnic and Christmas party to "Professional Institute of Public Servants" (PIPS). The Local set aside a budget of \$2000 this year to contribute to many social activities. We plan to offer a certain amount of money to each event to show our support, but not in advance. Last time we spent about \$300 per event. We will not increase the dollar amount this year. Other unions should also participate and contribute to these events as well.

- **CA – PA Group**

"Occupational Group Structure review and classification Reform" in Appendix G in the PA Agreement will start no later than 6 months from signing (January 2009), which is July 2009. We need to follow up the current status of this.

June 25 Donna was management representative. Bill will write back to them about some official response.

TOR (Terms of Reference) for local: regional was approved by Mark Brunell and Jack Gale. The next step is to review their TOR. Labor management Consultation Committee had a meeting on 2010-07-20 with HR staff relations. **Action item:** To compare national vs. local, revise national framework. In the future, any new members will see this document and understand roles and responsibilities. HR will format it and send it to Bill for reviews. Bill will then send it to executive members.

- **Grievance Status**

We have three classification grievances on board currently. It will be handed over from GSU LOCAL to PSAC and forwarded to headquarter (Level 4) about designation change. We will need to reflect their duties and responsibilities.

19. Round Table

Linda: QA

Michelle: members don't have time on weekends for attending GSU Trainings, although they have complaints.

Bill: consultation process training is needed. There is currently no "Union School" available to members because of funding cut. "Union School" is an intensive course that was designed to advance members' skills and they are looking for active members who are interested in union business. **Action item:** Bill will find out more info about union school and inform members.

Cindy: presented a summary of Facing Management course, including hot-button issues and consultation process. The top six hot-button issues are: classification, staffing process, pension, budget impact on public service, designated overtime, and term member sunset policy.

20. Next Meeting Date and Adjournment

Meeting adjourned at 12:00pm. Next meeting is scheduled on [August 11, 2010](#) (Room #1218) at [11:00am – 12:00pm](#).